

CRAFT VENDOR AGREEMENT

Dear Prospective Craft Vendor,

We at PaoliFest would like to thank you for your interest in participating in our festival! Your partnership alongside that of musicians, artists and artisans from far and wide is vastly integral to our success.

The setting of this year's festival is as follows:

JayCee Park • Paoli, Indiana • June 9 and 10, 2023

This year, we are giving vendors the option to participate on both festival days or Saturday only. The participation fee is the same regardless of whether you participate one or both days.

Vendor hours of operation will be from **5 PM to 10 PM on Friday** and from **11 AM to 10 PM on Saturday**. Selected vendors will have the choice of two load-in times, TBD closer to the event. All hours and load-in times are subject to change.

As this is only our fourth festival, we cannot say with high certainty how many will be in attendance. However, we're predicting that more than **3,000** Paolians, residents from surrounding municipalities, and even some visitors from the far reaches of the country will be partaking in the event. As the festival is centered on providing equitable access to arts and music programming, know that you as a willing applicant are choosing to engage in a project of cultural and communal development for Paoli's marked benefit.

Again, we thank you.

Please read the enclosed information carefully, complete the online form and submit the requested documentation as early as possible. The fee for participation depends on the date on which you submit your application; please note the following conditionals.

If you submit your application the fee for participation is ...
on or before March 15, 2023	\$50 for both days
after March 15 and on or before May 1, 2023	\$60.00 for both days

No applications will be accepted after May 1, 2023.

Please email the following items to vendors@letmusicspeak.org as part of your application.

- A certificate of insurance
- Your sales tax ID number
- A list of staff

You will be notified of the status of your application as soon as possible. If approved, **your participation fee will be due within fifteen (15) days of approval notification.**

To reiterate, applications will be accepted as late as May 1, 2023, and fee amounts are dependent on the date the application was submitted. Cash, credit cards, cashier's checks and money orders are all acceptable forms of payment; checks and money orders should be made payable to **Let Music Speak**.

If you must cancel, there will be **no refunds** and **no credit** toward future Let Music Speak-produced events.

Art applications will be considered by a juried panel on a first-come, first-served basis and on the nature of items proposed for sale with regard to the theme of the festival.

All vendors **must** provide their own tents. You **must** have tie-downs for your tent.

Please be advised that as the festival will take place **rain or shine**, all tents will be stationed outdoors in the park.

There is no wifi available at the park.

We also request that participating vendors sell their own hand-created wares and have them displayed in an eye-catching, festive manner. **Mass-produced items are not appropriate for the festival.** Examples of welcomed items include woven rugs, homemade clothing, jewelry, pottery, paintings, photography, greeting cards, bird houses, etc.—and other creative/natural items such as baked items, homemade soaps/lotions, seasonal flowers, heirloom plants/seeds, honey, etc. Please submit photograph(s) and a description of proposed merchandise with your application.

Please note: **Unfortunately, we cannot provide electricity for craft vendors.** Generators are not permitted.

All vendors are required to follow park rules and regulations. Violation of these rules will result in removal from the festival.

RULES & GUIDELINES

- 1. No firearms.**
- 2. No outside alcohol. Alcohol available for purchase on site.**
- 3. No drugs.**
- 4. No glass containers.**
- 5. No pets, including dogs, cats, birds, or any other animals, are allowed anywhere in the festival grounds.**
- 6. This is a rain or shine event.**
- 7. Wristbands must be worn on your wrist and visible at all times.**
- 8. No smoking.**
- 9. Please keep the park clean! Trash cans and recycling receptacles will be available.**
- 10. Unauthorized vending is not allowed at the festival. Violators will be evicted from the festival grounds. Authorized vendors will be located in our vending area.**
- 11. Any adult over the age of 21 must be wearing a drinking wristband in clear view. Under age, person(s) in the possession or under the influence of alcohol will be evicted from the festival for that day. Further abuse by a minor will result in being referred to Sheriff's Department and permanent eviction from future festivals.**
- 12. Keep yourself safe and have fun!**

Thank you, once again, for your interest in and support of PaoliFest and your commitment to helping build a more equitable Southern Indiana through the arts. We couldn't do it without you.

Sincerely,

The PaoliFest Team
Let Music Speak, Inc.

Liability and Other Provisions

By completing and submitting an application to participate in PaoliFest 2023, you agree to all above statements and conditions. Further, you agree to the following:

Vendors will indemnify and hold harmless Let Music Speak Inc. (hereinafter, "LMS") against any and all claims arising from vendors' participation at PaoliFest.

Vendors will not hold the Town of Paoli, the Paoli Chamber of Commerce, and any and all town, county, and state tourism commissions liable for injury, theft, loss, or illness in conjunction with the festival.

Vendors are prohibited from selling fraudulent or illegal merchandise and any imported or mass-produced goods. LMS reserves the right to reject any merchandise at any time during the festival.

Vendors are responsible for all applicable Indiana state taxes and registration fees.

Vendors are prohibited from purveying or selling any pornographic material or offensive music or merchandise. This is a family festival.

Vendors are prohibited from dealing in pirated music or merchandise. Doing so is illegal.

Vendors are responsible for the behavior of their children. Vendors shall forbid their children from disrupting other vendors and festival customers. Children must be supervised at all times.

Vendors shall be liable for any damage to the festival site and/or other property located at the festival site which may result from vendors' use of their booth space.

Vendor shall comply with any additional rules and regulations set by LMS prior to and during the festival.

Failure to comply with any or all festival rules and regulations of PF, the Town of Paoli or Orange County shall result in a breach of this contract and automatic termination from PF.